



PO BOX 103, HADDONFIELD, NJ 08033

## **MISSION STATEMENT**

Tavistock Hills Swim Club is a social organization owned by the members and run by an elected Board of Trustees. The mission of Tavistock Hills Swim Club is to operate a swimming pool, recreational, and educational facilities of all kinds, promote family activities and socialization of the membership.

# BY-LAWS

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## REVISION HISTORY

|    | <b>Location in ByLaws</b>   | <b>Brief Description</b>  | <b>Approval Date</b>            |
|----|---|---|---------------------------------|
| 1  | Article III, <b>Section 12B</b><br>– CAPITAL<br>EXPENDITURES              | Increases to the dollar limits and approval process for capital expenditures to keep pace with inflation and allow for more streamlined money management procedures.  | Approved 2009<br>annual meeting |
| 2  | Article III, <b>Section 12C</b><br>– EMPLOYMENT                           | Adds language that stipulates that Trustees will provide job descriptions and employment contracts to all employees. Added non discrimination language.   | Approved 2009<br>annual meeting |
| 3  | Article III, <b>Section 14</b> –<br>AUDIT                                 | Changes the audit period from once a year to once every two years. Stipulates that the audit will be made by an independent accountant appointed by the Board of Trustees and not by the internal Audit Committee that is appointed by the President.       | Approved 2009<br>annual meeting |
| 4  | Article III, <b>Section 15</b> –<br>DEBT                                  | Increases the maximum term of a loan from 1 year to 5 years to allow for more reasonable money management and larger resources for extraordinary circumstances, e.g. the need for a purchase of a filtration system or new piping/decking.                  | Approved 2009<br>annual meeting |
| 5  | Article V, <b>Section 1</b> –<br>STANDING<br>COMMITTEES                   | Adds Aquatics Committee to the list of Standing Committees  | Approved 2009<br>annual meeting |
| 6  | Article V, <b>Section 8</b> –<br>AQUATICS<br>COMMITTEE                    | Adds definition and purpose of the Aquatics Committee   | Approved 2009<br>annual meeting |
| 7  | Article VI, <b>Section 1</b> –<br>MEMBERS                                 | Adds general non discrimination language and added two categories of members who have voting rights, Adults Only members and Senior Members.  | Approved 2009<br>annual meeting |
| 8  | Article VI, <b>Section 2</b> –<br>ACTIVE ANNUAL<br>MEMBERS                | Sets the Swim Club limit of Active Annual Members at 800.   | Approved 2009<br>annual meeting |
| 9  | Article VI, <b>Section 2</b> –<br>ACTIVE ANNUAL<br>ASSOCIATE<br>MEMBERS   | Clarifies that Associate Members do not have voting rights. Allows members to add to their membership parents who do not live in the member's household. Allows members to add to their membership grandchildren who do not live in the member's household. | Approved 2009<br>annual meeting |
| 10 | Article VI, <b>Section 5</b> –<br>ACTIVE ANNUAL<br>ADULTS ONLY<br>MEMBERS | Defines requirements for Adults Only Members.   | Approved 2009<br>annual meeting |
| 11 | Article VI, <b>Section 6</b> –<br>ACTIVE ANNUAL<br>SENIOR MEMBERS         | Defines requirements for Senior Members.  | Approved 2009<br>annual meeting |
| 12 | Article VI, <b>Section 10</b> –<br>VOTING                                 | Adds language that stipulates that Family Members, Adults Only Members and Senior Members who are in good standing have full voting rights.   | Approved 2009<br>annual meeting |

## REVISION HISTORY

|    | <b>Location in ByLaws</b>   | <b>Brief Description</b>   | <b>Approval Date</b>            |
|----|---|--|---------------------------------|
| 13 | Article VI, <b>Section 13</b> –<br>HARDSHIP<br>REQUESTS               | Adds a <b>Section</b> that creates a budget and gives authority to the Board of Trustees to grant exceptions to the amount of annual dues a member pays. These exceptions are made solely on the basis of financial need and requires the approval of a majority of 2/3 the Board of Trustees. | Approved 2009<br>annual meeting |
| 14 | Article VII, <b>Section 1</b> –<br>ANNUAL MEETING                     | Changes the requirement of a quorum from 25 families to 25 voting members.   | Approved 2009<br>annual meeting |
| 15 | Article VII, <b>Section 4</b> –<br>NOTICE                             | Adds language to indicate that email notification is a valid form of communication for the Annual or Special meeting   | Approved 2009<br>annual meeting |
|    | Article VII, <b>Section 4</b> –<br>QUORUM                             | Changes the requirements for a quorum from 25 families to 25 voting members.   | Approved 2009<br>annual meeting |
| 16 | Article VIII, <b>Section 1</b> –<br>Amendments and<br>interpretations | Changes the number of votes required to amend the bylaws from 2/3 of 10% of all members eligible to vote to 2/3 of a quorum present at an Annual or Special Member meeting   | Approved 2009<br>annual meeting |
| 17 | Article VIII, <b>Section 1</b> –<br>Amendments and<br>interpretations | Adds a <b>Section</b> stipulates that the Board of Trustees has final say in the interpretation of the provisions of the bylaws  | Approved 2009<br>annual meeting |
|    |   |  |                                 |

BY-LAWS OF THE TAVISTOCK HILLS SWIMMING CLUB  
1400 Warwick Road South of Wayne  
Barrington, New Jersey

**ARTICLE I NAME OF THE CORPORTION**

The name of the Corporation is the Tavistock Hills Swimming Club.

**ARTICLE II PURPOSE**

This organization, a non-profit Corporation organized and existing under the laws of the State of New Jersey, has been formed to promote, finance, lease, own, operate and maintain recreational and educational facilities of all kinds, including a swimming pool, and to maintain a club for social activities.

**ARTICLE III TRUSTEES**

**Section 1 NUMBER**

There shall be nine (9) Trustees, all of whom shall be elected as provided in **Section 3** of this Article.

**Section 2 ELIGIBILITY**

- (a) Only adult members in good standing shall be eligible to serve as a Trustee.
- (b) No member shall serve for more than (2) two consecutive terms.

**Section 3 ELECTION**

Nine (9) Trustees shall be elected at the first regular meeting of members entitled to vote, three (3) of whom shall serve a term of one (1) year, three (3) a term of two (2) years, and three (3) a term of three (3) years, or until their respective successors have been elected. At the second Annual Meeting and each Annual Meeting thereafter, three (3) Trustees shall be elected for a term of three (3) years, or until their respective successors have been elected.

**Section 4 NOMINATIONS**

- (a) Nominations for the office of Trustee shall be made by a Nominating Committee appointed by the President.
- (b) Notices of annual Meetings shall list nominees for the Office of Trustee, indicating which are incumbents. Nominations for the Office of Trustee may also be made from the floor at the Annual Meeting.

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**Section 5 MEETINGS**

The Board of Trustees shall hold regular meetings four (4) times per year, and at such times as they may deem necessary; and shall meet at the request of any two (2) regularly elected officers.

**Section 6 NOTICE**

At least ten (10) days notice of every regular meeting and two (2) days notice of a special meeting of the Board of Trustees shall be given to each Trustee.

**Section 7 QUORUM**

A majority of the Trustees in office shall constitute a quorum for the transaction of business, and the acts of a majority of Trustees present at a meeting which a quorum is present shall be the acts of the Board of Trustees; provided that if all the Trustees shall consent in writing to any action, such action shall be valid as though it had been authorized at a meeting of the Board of Trustees.

**Section 8 VACANCIES**

Vacancies in the Board of Trustees shall be filled by vote of a majority of the remaining members of the Board, and each person so elected shall serve until the next Annual Meeting, or until his successor is elected.

**Section 9 REMOVAL**

A Trustee may be removed from office for cause, by a vote of a majority of the Board, after ten (10) days written notice to the offending Trustee to attend a hearing before the Board.

**Section 10 PRESIDING OFFICER**

The President or, in his absence, the Vice-President, shall preside at all meetings of the Board of Trustees. In absence of both these officers, the Trustees present shall elect a Chairman of the meeting.

**Section 11 MINUTES**

The Secretary or Recording Secretary or, in their absence, a Trustee appointed by the presiding officer shall record minutes of all meetings of the Board of Trustees.

**Section 12 RESPONSIBILITIES**

The Board of Trustees shall:

(a) **Purchases**

make or authorize all purchases and disbursements necessary; or desirable for the operation of the club.

(b) **Capital Expenditures**

adhere to the following schedule for the approval of, additions to, replacement of, and expansion of club facilities:

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| <b>LIMIT</b>       | <b>APPROVAL REQUIRED FOR BUDGETED EXPENDITURES</b>                             | <b>APPROVAL REQUIRED FOR NON-BUDGETED EXPENDITURES</b>                         |
|--------------------|--|--|
| \$1 - \$500        | A minimum of two Trustees shall be required to authorize expenditures          |  |
| \$501 - \$2,000    | A minimum of two Trustees shall be required to Authorize expenditures          | Majority of the Board of Trustees shall be required to authorize expenditures. |
| \$2,001 - \$15,000 | Majority of the Board of Trustees shall be required to authorize expenditures. |  |
| Over \$15,000      | Majority of quorum at an Annual or Special Membership meeting                  |  |

(c) **Employment**

1. fix the classification and salary schedule of employees and authorize their employment.
2. provide a job description to all employees on an annual basis which shall be included in an employment contract or letter of intent, as applicable.
3. Tavistock Hills Swim Club does not discriminate on the basis of age, gender, race, religion or sexual orientation.

(d) **Rules**

1. prescribe rules for the government and use of club facilities.

(e) **Annual Report**

prepare an Annual Report showing the state of membership and finances, setting forth the transactions and summarizing important activities of the preceding calendar year; cause the Annual Report to be read at the Annual Meeting; post two (2) copies of said report in locker rooms or club house; and furnish a copy to any member on request.

(f) **Committees**

supervise all Committees, with the power to direct their activities and to alter or amend any rules or regulations prescribed by any Committee.

(g) **Annual Budget**

adopt an annual budget upon recommendation of the Finance Committee.

(h) **Guest Fees**

fix guest fees annually.

(i) **General**

do or cause to be done all other things necessary for the operation and maintenance of the swim club.

**Section 13 Fidelity Bond**

The Board of Trustees shall at Club expense, secure the fidelity of the Treasurer and any other Officers, Assistant Officers or Employees they see fit, by bond in such amount as they deem necessary.

**Section 14 Audit**

The Board of Trustees shall require and audit of the accounts of the Club once every two (2) fiscal years, which audit shall be made by an independent accountant appointed by the Board of Trustees. A BiAnnual



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Financial Report and a Report of the Audit shall be posted on the Club Bulletin Board and copies of these reports shall be available to any member on request.

**Section 15 Debt**

(a) The Board of Trustees may borrow money for a term of not more than five (5) years for the operation and maintenance of existing Club facilities secured by mortgage or other encumbrance upon Club property, in an amount not to exceed fifty percent (50%) of the annual dues for the year in which the money is borrowed.

(b) The Board of Trustees shall not incur any indebtedness for major additions to or expansion of Club property of facilities unless authorized by a majority vote of members entitled to vote.

**Section 16 Insurance**

The Board of Trustees shall secure for the protection of the Club such public liability, property damage and other forms of insurance as they deem necessary.

**Section 17 Compensation**

Trustees shall serve without compensation.

**Section 18 Assessment**

No assessments shall be made without the approval of the majority of a quorum of the membership at a designated meeting.

**ARTICLE IV OFFICERS OF THE CORPORATION**

**Section 1 OFFICERS**

The Board of Trustees shall elect from among their members:

(a) A President, a Vice-President, a Secretary, and a Treasurer.

(b) The President may appoint such Assistant Officers as the needs of the Corporation may require.

**Section 2 ELIGIBILITY**

Eligibility for elective office shall be as prescribed for Trustees, Article III, **Section 2**.

**Section 3 ELECTION**

The first Officers elected at the first regular meeting shall serve until the Second Annual Meeting, or until their successors are elected. At the Second Annual Meeting and each Annual Meeting thereafter, the Officers shall be elected and shall serve for a term of one (1) year or until their successors are elected.

**Section 4 VACANCIES**

The Board of Trustees shall have to fill any vacancies in any office, and Officers so elected shall serve until the next Annual Meeting, or until their successors are elected.

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### **Section 5** PRESIDENT

The President shall:

- (a) preside at all meetings of the Board of Trustees and the members.
- (b) with the Secretary, sign all contracts and papers relating to the affairs of the Corporation.
- (c) make all Committee appointments.
- (d) be an “ex officio” member of all Committees.
- (e) perform all other acts properly belonging to their office, including executive supervision of all activities of the Corporation and its employees.

### **Section 6** VICE PRESIDENT

The Vice-President shall assist the President, and perform their function in their absence.

### **Section 7** SECRETARY

The Secretary (either personally or by delegation) shall:

- (a) make and keep Minutes of all meetings of the Board of Trustees and of the members.
- (b) maintain a Membership Record, including names, addresses, and such other data concerning admission to, maintenance and termination of membership as he may deem appropriate, or as he may be required by the Board of Trustees.
- (c) keep all other Corporate Records, except Financial Records.
- (d) conduct all official correspondence, under the supervision of the President.
- (e) issue calls for meeting.
- (f) issue membership cards.
- (g) have custody of the Corporate Seal.
- (h) attest the signature of Corporate Officers, when required.
- (i) perform such other functions as may be appropriate to their Office, or required by the Board of Trustees.

### **Section 8** TREASURER

The Treasurer shall:

- (a) be responsible to make and keep records of all financial transaction of the Corporation.
- (b) be responsible for the receipt of all monies due the Corporation and deposit the same in bank accounts of other places for deposit approved by the Board of Trustees, paying any service charges on such accounts as they may think proper.
- (c) keep a Corporate share register and stock book showing the name and address of the holders of shares in the Corporation, together with a complete Record of Payment thereof, and the serial number and date of certificates issued.
- (d) the Treasurer or any other elected Officer shall sign checks and make disbursements not to exceed \$100 without the counter-signature of one other elected Officer.
- (e) with the approval of one other elected Officer, advance not to exceed Two Hundred Dollars (\$200) to any remaining Officer, Trustee, Committee Chairman or employee who is required to expend cash for Corporate purposes, upon receipt of a signed voucher thereof. An accounting from the person receiving such cash shall be required by the Treasurer.

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(f) perform such other functions as may be appropriate to their office, or required by the Board of Trustees.

**ARTICLE V COMMITTEES**

**Section 1 STANDING COMMITTEES**

The Standing Committees shall be:

- (a) Finance Committee
- (b) Operations Committee
- (c) Membership Committee
- (d) Planning and Improvement Committee
- (e) Nomination Committee
- (f) Aquatics Committee

**Section 2 CHAIRMAN**

Consistent with effective operations and administration, only Trustees shall be Chairman of Standing Committees.

**Section 3 FINANCE COMMITTEE**

The Finance Committee shall consist of a Chairman and not less than four active members, and shall:

- (a) prepare and submit to the Board of Trustees before January 1st each year an Annual Budget providing for all anticipated expenditures of the Corporation for the year.
- (b) make recommendations to the Board of Trustees on fiscal matters.
- (c) perform such other functions (as may be assigned by the Board of Trustees).

**Section 4 OPERATING COMMITTEE**

The Operating Committee shall consist of a Chairman and not less than six (6) active members, and shall:

- (a) employ and supervise qualified pool attendants and other personnel required for the safe and proper conduct of activities and functions of the Corporation, subject to the provisions of Article III, **Section 12** of these By-Laws.
- (b) make expenditures for normal operations as authorized in the Annual Budget.
- (c) make and enforce rules and regulations governing the use and operation of the swimming pool and other facilities, including date and time of opening and closing and the conduct of members, guests, and employees.
- (d) secure bacteriological examinations of the water in the swimming pools at the appropriate intervals and post reports on such examinations at the pool.
- (e) do all necessary things for the safe and proper maintenance and operations of Corporations property, facilities, and equipment.

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### **Section 5 MEMBERSHIP COMMITTEE**

The Membership Committee shall consist of a Chairman and at least four (4) active members, and shall be responsible for:

- (a) ) the investigation and approval of all prospective members, the affirmative vote of a majority of the entire Committee being required to elect an applicant to membership. Decisions of the Membership Committee shall be subject to review by the Board of Trustees as they deem necessary.
- (b) the performance of such other functions concerning membership as may be assigned by the Board of Trustees.

### **Section 6 PLANNING AND IMPROVEMENTS COMMITTEE**

The Planning and Improvements Committee shall consist of a Chairman and at least four (4) active members, and shall be responsible for:

- (a) planning all major changes in, additions to and improvements of Corporation property, facilities and equipment and submitting plans, estimates, and recommendations thereof to the Board of Trustees.
- (b) performing such other functions as may be assigned by the Board of Trustees.

### **Section 7 NOMINATING COMMITTEE**

The Nominating Committee shall consist of four (4) members appointed by the President prior to pool opening and shall not include more than one (1) current Trustee, and shall:

- (a) be responsible to hold such meetings as necessary to properly evaluate and contact potential nominees.
- (b) submit the names of the nominees to the Board of Trustees no later than October 31st.

### **Section 8 AQUATICS COMMITTEE**

The Aquatics Committee shall consist of a Chairman and five (5) active members as appointed by the President. Under the direct supervision and approval of the Board of Trustees, the Aquatics Committee shall:

- (a) hire and supervise the activities of the coaches and assistant coaches of the Swim and Dive teams.
- (b) create an annual budget and submit to the Board of Trustees for approval. Once approved, manage the Swim and Dive team activities in accordance with the approved budget.
- (c) act as the liaison between coaches and parents.
- (d) act as the liaison between the Swim Club and the Tri-County Association of pools.
- (e) ensure that all safety regulations and procedures are followed during training, competition and other activities sponsored by both the Swim and Dive teams.
- (f) perform such other functions as may be assigned by the Board of Trustees.

### **Section 9 OTHER COMMITTEES**

There shall be such other committees as the President may appoint.

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**ARTICLE VI MEMBERSHIP**

**Section 1 MEMBERS**

Tavistock Hills Swim Club does not discriminate on the basis of age, gender, race, religion or sexual orientation. Membership in the Club shall consist of individuals who shall fall within the following classes:

- (a) Active Family Members
- (b) Associate Members
- (c) Perpetual Members
- (d) Active Adults Only Member
- (e) Active Senior Member

**Section 2 ACTIVE ANNUAL FAMILY MEMBERS**

The Active Annual Members shall consist of the Certificate Holder and Spouse. Active Family Members have full voting rights. The Swim Club membership shall be limited to a total of 800 Active Family Members.

**Section 3 ACTIVE ANNUAL ASSOCIATE MEMBERS**

The Associate Members shall consist of all family members of a household over the age of two (2) years other than the Certificate Holder and Spouse. At age eighteen (18), an Associate Member may resign upon written request of the Certificate Holder. Associate members do not have voting rights.

- (a) Active Annual Members can add their parents who do not live in the member's household to the membership as Associate Members.
- (b) Active Annual Members can add their grandchildren who do not live in the member's household to the membership as Associate Members.

**Section 4 PERPETUAL MEMBERS**

Perpetual Members shall be those members who are holders of a Certificate of Perpetual Membership which shall entitle them to the use of the facilities of the Club without the payment of annual dues. Certificate Holders subject to the terms of the By-Laws, as from time to time amended, may transfer the same by sale, gift, or device to his or her spouse or issue, subject, however to the approval of such transferee by the Board of Trustees as an acceptable person to be entitled to the privileges and use of the Club facilities. The Certificate Holder may not otherwise sell, assign, or transfer a Certificate to any other person, but must sell, assign, or transfer said Certificate back to the Club at the then prevailing market price for said Certificate, which market price shall be determined by reference to the amount which a member in good standing may offer to pay for it but in no event shall such price exceed Three Hundred Dollars (\$300). In the event that the Club does not desire to purchase said Certificate, the Board of Trustees may, in writing, specifically permit the Certificate Holders to sell, assign, and transfer said Certificate, together with interest, rights, and privileges incident thereto, to another member in good standing. At no time shall more than Four Hundred (400) Certificate of Perpetual Membership be outstanding.

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### **Section 5** ACTIVE ANNUAL ADULTS ONLY MEMBERS

The Active Annual Adults Only Members shall consist of the Certificate Holder and Spouse (if applicable). Active Annual Adults Only Members cannot include in their membership any Associate Members. Active Adults Only Members have full voting rights.

### **Section 6** ACTIVE ANNUAL SENIOR MEMBERS

The Active Annual Senior Members shall consist of the Certificate Holder and Spouse (if applicable) who meet the following criteria:

- (a) Member in good standing.
- (b) Membership does not include Associate Members.
- (c) In receipt of Social Security Benefits as of the date the pool opens for the season.
- (d) Attains the age of 62 as of the date the pool opens for the season. Active Senior Annual Members have full voting rights.

### **Section 7** CHILDREN

Members' children who are under two (2) years of age and will not attain their second birthday prior to the opening of the pool for the season need not be elected to membership nor required to pay dues.

### **Section 8** DUES

- (a) The membership dues shall be fixed annually by the Board of Trustees, and shall be subject to approval by the membership at the Annual Meeting.
- (b) Annual dues shall be payable by a date to be fixed each year by the Treasurer, which date, shall be no later than thirty (30) days prior to the opening of the pool.
- (c) Dues shall be assessed and paid for the season on the basis of age as the date the pool opens.
- (d) Except for the first season of operation, each member shall be given notice of the amount of membership dues no later than fifteen (15) days prior to the due date fixed by the Treasurer.

### **Section 9** INITIATION FEES

- (a) Initiation fees shall be fixed from the time to time by the Board of Trustees and shall be subject to approval by the membership at an Annual Meeting or at a Special Meeting for which such action is on the agenda.
- (b) Effective January 1, 1999, those new members submitting the five-hundred dollar (\$500) Initiation Fee (Bond) will not receive a refund of any of the Fee submitted upon resignation of their membership.

### **Section 10** VOTING

Each Active Family, Adults Only and Senior Member in good standing, as evidenced by payment of dues, and each active Perpetual Member, shall be entitled to one (1) vote at any regular or special meeting of the members. There shall be no voting by proxy, except on incurring debt for major additions or expansions, or replacement as covered in Article III, **Section 12B** or Article III, **Section 15B**, where a majority vote of members entitled to vote is required.

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**Section 11 DELINQUENTS**

No one who is delinquent in payment of dues or other membership obligations shall be entitled to the privileges of membership during such delinquency.

**Section 12 REVOCATION OF MEMBERSHIP**

(a) The Corporation, by its Board of Trustees, may revoke the membership of any member who fails to comply with the lawful and reasonable rules, regulations, and requirements duly enacted by the Corporation for the government of its members, or has otherwise so conducted himself as to give cause for revocation of membership.

(b) No membership shall be revoked except upon ten (10) days notice to the offending member to attend a hearing before the Board of Trustees.

**Section 13 HARDSHIP REQUEST**

The Board of Trustees shall have the authority to grant exceptions to the amount of dues a member pays subject to the following conditions

(a) the budget for such requests shall not exceed of one percent (1%) of the total amount of dues collected in the prior year.

(b) member requesting a Hardship Request must petition the Board of Trustees in writing explaining the circumstances for such request.

(c) for a Hardship Requests to be granted, the Board of Trustees must approve by a two thirds (2/3) majority at a meeting where such request had been previously added to the agenda.

**ARTICLE VII MEETING OF MEMBERS**

**Section 1 ANNUAL MEETING**

The annual Meeting of the corporation shall be held each year. A quorum of 25 voting members must be present for the Annual Meeting to be held.

**Section 2 SPECIAL MEETINGS**

Special meetings of the members may be called by the President of the Board of Trustees. The notice of the special meeting shall contain the agenda of the meeting and no other business than that so specified shall be discussed at the meeting. A Special Meeting must be called upon written request of twenty (20) members.

**Section 3 PLACE**

Meetings of the Corporations shall be held at such time and place as may be designated in the call for the meeting.

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**Section 4 NOTICE**

Written notice of every meeting of the Corporation shall be given to each member of record entitled to vote at the meeting at least ten (10) days prior to the day named for the meeting. Written notice can be provided via email.

**Section 5 QUORUM**

A quorum at any meeting of the Corporation shall consist of twenty-five (25) of the Active Annual Family, Adults Only and Senior member entitled to vote at the meeting. A duly called meeting shall not be organized for the transaction of business unless a quorum is present.

**Section 6 RECORDS**

Upon request of a member entitled to vote, the books and records of membership shall be produced at any regular or special meeting of the Corporation. Said records shall be conclusive in determining the status of members and their right to vote.



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**ARTICLE VIII AMMENDMENTS AND INTERPRETATIONS**

**Section 1 AMMENDMENTS**

Amendments to these By-Laws or any article thereof may be adopted at any Annual Meeting or any other regularly called meeting of members by a two-thirds (2/3) vote of a quorum of twenty five (25) Active Annual Family, Adults Only and Senior members qualified to vote at said meeting, provided the proposed amendment or amendments have been sent to all Active Annual Family, Adults Only and Senior members qualified to vote at least five days (5) before the meeting.

**Section 2 INTERPRETATION**

Any questions as to the meaning for proper interpretation of the provisions of these By-Laws shall be determined by the Board of Trustees.